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Dear Volunteer:

Thank you for your interest in volunteering with Team Jamaica Bickle - Philadelphia. Volunteers are a vital part of the success of Team Jamaica Bickle. Without our volunteers we would not be able to provide outstanding service to *our athletes, our ambassadors.* Volunteers are needed on the following occasions:

**04/22 -27/25 TJB Hotel** (11 am – 9pm)

Food set up, serving, clean up and monitoring of students.

**04/23/25 Facility Set Up** (11 am – 9 pm)

 Setting up and unloading equipment and food at the hospitality area from 11 a.m. – 9 p.m.

**4/24–26/25 Penn Relays** (5 am – 9 pm)

Food preparation, set up, serving, and clean up and monitoring of students.

If you are volunteering in the food service areas, the following is expected:

* Hair must be covered.
* Gloves must be worn. Gloves cannot be reused.
* No open toe shoes can be worn.
* No halter top or sleeveless clothing
* Please wash your hands before the start of work, after smoking, eating, bathroom breaks or using the telephone.
* Please do not bring any additional people with you unless they have signed up to volunteer.
* Please do not remove any food or other items from the tent/hotel unless permission is given.
* Please keep personal belongings to a minimum as there is no room to store these items.

**4/26/25 Facility Break Down**

Responsibilities include reloading food and equipment onto the truck, from 5:00 pm – 9:00 pm.

If you would like to volunteer for any of these activities, please complete the information below and give to any of the Team Jamaica Bickle – Philadelphia Committee Member.

Volunteers working in the Palestra must be over the age of 18. For further information on any of these events, please contact Michele Bartley at 215-680-0613 or bartley67b@hotmail.com.



Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please indicate the time you will be volunteering on each day.

| **Date** | **Time** | **Hotel** | **Palestras** | **Airport** |
| --- | --- | --- | --- | --- |
| Tues 4/22/2025 | 11 am - 9 pm |  | NA |  |
| Wed 4/23/2025 | 9 am - 9 pm |  |  |  |
| Thu 4/24/2025 | 6 am - 9 pm |  |  |  |
| Fri 4/25/2025 | 6 am - 9 pm |  |  |  |
| Sat 4/26/2025 | 6 am - 9 pm |  |  | NA |

***Our athletes, our ambassadors***